

**MINUTES OF THE PUBLIC BOARD MEETING
HELD TUESDAY, JUNE 24, 2008
22 VALLEY ROAD, MONTCLAIR, NEW JERSEY**

A. The meeting opened at 6:25 p.m. and the following statement was read:

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On June 19, 2008 notice of this meeting was faxed to the Montclair Times, the Herald and News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

B. PLEDGE OF ALLEGIANCE

The Pledge of allegiance occurred at 6:26 p.m.

C. ROLL CALL

	Present	Absent
Timothy Barr	<u> x </u>	<u> </u>
John Carlton	<u> x </u>	<u> </u>
Shirley Grill	<u> x </u>	<u> </u>
Robert Kautz	<u> x </u>	<u> </u>
Shelly Lombard	<u> x (by phone) </u>	<u> </u>
Ronald Riddick	<u> x </u>	<u> </u>
Carmen Taylor	<u> </u>	<u> x </u>

Staff Members	<u>3</u>
Members of the Public	<u>1</u>
Members of the Press	<u>1</u>

D. MINUTES

Mr. Kautz moved to approve the Minutes of the Public Board Meeting held on Monday, May 19, 2008 and Monday, June 2, 2008; seconded by Mr. Riddick and approved by a vote of 6-0.

E. SUPERINTENDENTS REPORT

Dr. Alvarez stated that the district had a great year and that the Montclair High Schools graduation went well.

Joan Moriarty presented the Career and Technical Education – Consumer, Family and Life Skills K-12 curriculum.

F. BOARD OF EDUCATION REPORTS

Mr. Grill stated that she liked the set up with the speaker facing the students rather than being in front of the students. She added that she would like the Board to investigate having an air conditioned venue for graduation for next year.

G. COMMENTS

1. PTA

None.

2. MEA

None.

H. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

None.

I. RESOLUTIONS – BUSINESS

Ms. Grill moved to approve the following:

Resolution re: Monthly Treasurer’s Report

WHEREAS, N.J.S.A 18A:17-36 requires the treasurer of school monies to submit a monthly report to the Board of Education

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the attached treasurer’s reports for the months of April and May, 2008.

Seconded by Mr. Kautz and approved by a roll call vote:

	Aye	Nay	
Timothy Barr	_____x_____	_____	
John Carlton	_____x_____	_____	
Shirley Grill	_____x_____	_____	
Robert Kautz	_____x_____	_____	
Shelly Lombard	_____x_____	_____	
Ronald Riddick	_____x_____	_____	
Carmen Taylor	_____	_____	<u>ABSENT</u>

J. RESOLUTIONS-GENERAL

3. Other Resolutions

Mr. Riddick moved to approve the following:

- a. Resolution re: Approval of Career and Technical Education, and Consumer, Family, and Life Skills Curriculum Grades K-12

WHEREAS, the recommended curriculum has been revised and updated by the staff of the Montclair School District, and correlates closely with the New Jersey Core Curriculum Content Standards, 2004

WHEREAS, Title 18A (NJSA) requires New Jersey Boards of Education to adopt courses of study for children between the ages of 5 and of 20, and

WHEREAS, this curriculum is developmentally appropriate, inclusive and challenging.

NOW, THEREFORE BE IT RESOLVED, that the Montclair Board of Education approves the adoption of the Career and Technical Education and Consumer, Family, and Life Skills Curriculum, Grades K-12.

Seconded by Mr. Kautz and approved by a roll call vote:

	Aye	Nay	
Timothy Barr	<u> x </u>	<u> </u>	
John Carlton	<u> x </u>	<u> </u>	
Shirley Grill	<u> x </u>	<u> </u>	
Robert Kautz	<u> x </u>	<u> </u>	
Shelly Lombard	<u> x </u>	<u> </u>	
Ronald Riddick	<u> x </u>	<u> </u>	
Carmen Taylor	<u> </u>	<u> </u>	<u>ABSENT</u>

- b. Resolution re: Approval of School Breakfast and Lunch Prices, 2008-2009 School Year the Montclair Board of Education will participate in the National School Lunch Program for the 2008-2009 fiscal year

WHEREAS, the Montclair Board of Education will participate in the National School Lunch Program for the 2008-2009 fiscal year,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby approve the price list which appears as Appendix A of this agenda item for paid, reduced and adult lunches, said prices representing the maximum level allowable under the National School Lunch Program.

- c. Resolution re: Approval of Banks as Board Depositories for Student Activity Accounts and Designation of Signatories.

WHEREAS, New Jersey Statutes requires that the Board of Education approve the Board depositories and signatories,

NOW THEREFORE BE IT RESOLVED that the Board approves the banks on the attached list as depositories for the School Internal Accounts and that the authorized personnel are empowered to execute transactions as per Attachment A,

BE IT FINALLY RESOLVED that the Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depository, effective immediately and until the next reorganizational meeting of the Board.

- d. Resolution re: Revised Approval of Salaries for No Child Left Behind Grant for 2007-2008 School Year

BE IT RESOLVED that the Montclair Board of Education hereby approves the following list of salaries charged to the No Child Left Behind Grant (NCLB) for the 2007-2008 School Year:

<u>Name</u>	<u>School</u>	<u>Total Salary</u>	Amount of Salary Charged		<u>% of NCLB Funds</u>	<u>% of Local Funds</u>
			<u>To NCLB</u>			

Amy Foust	Nishuane	\$88,064	\$44,379	50.4%	49.6%
Janice Guerriero	Rand	\$61,451	\$30,207	49.1%	50.9%
Rosalind Thompson	Glenfield	\$85,578	\$73,080	85.4%	14.6%
Shiela Frye	Mt. Hebron	\$56,807	\$56,807	100.0%	0.0%

e. Resolution re: Reappointment of Member to the Montclair Early Childhood Corporation (MECC)

RESOLVED, that Scott Novak is hereby reappointed to serve as a member to the Montclair Early Childhood Corporation (MECC) for the term 2007-2010 or until the appointment and qualification of his respective successors.

f. Resolution re: Adoption of Chemical Hygiene Plan and Appointment of Officer

WHEREAS, the New Jersey Public Employees Occupational Safety and Health Program Hazard Communication Standard (PEOSH HCS) and New Jersey Administrative Code (N.J.A.C.) 12:100-7 require public employers to adopt a Chemical Hygiene Plan and to appoint a Chemical Hygiene Officer, and

WHEREAS, this program applies to all work operations in and around our schools where employees are exposed to or may be exposed to hazardous chemicals,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the attached Chemical Hygiene Plan and appoints Bob Dworkin of Garden State Environmental as the Chemical Hygiene Officer, and

BE IT FINALLY RESOLVED that copies of this plan will be made available to all employees of the Montclair Board of Education.

g. Resolution re: Authorizing the Procurement of Goods and Services Through State Agency for the 2008-2009 School Year

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, "and

WHEREAS, the Montclair Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Montclair Board of Education desires to authorize its purchasing agent for the 2008-2009 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

WHEREAS, NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby authorize the district purchasing agent to make purchases of good and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Vendor</u>	<u>State Contract</u>	<u>Commodity/Service</u>
Apple Computer	A70259	WSCA Computer Contract
Dell Marketing LP	A70256	WSCA Computer Contract
General Recreation	A59057	Park & Playground Equipment
Gateway Companies, Inc.	A70261	WSCA Computer Contract
Hertz Furniture Systems Corp.	A70269	Furniture, Office & Lounge, Non-Modular
	A62168	Furniture, Computer & Electronic Support, Freestanding 6/30/08
	A61018	Unassembled &/or Unfinished & Components for Assembly/Finishing/Manufacturing Resale - Deptcor
Hewlett Packard Company	A70262	WSCA Computer Contract
Konica Minolta Corporation	A52046	GSA/FSS Reprographics Schedule Use
	A46622	Copiers-Digital, Laser, Multi-Function and Copy Center
	A68256	Digital Color Copies and Color Copier/Printers – Cost Per Copy
	A64044	Copiers – Cost Per Copy
Lenova United States	A70263	WSCA Computer Contract
Promedia	A81225	Minicomputer, Microcomputer, Workstation and Associated Products Term Contract 6/30/08
Pitney Bowes	A63753	Mailroom Equipment and Maintenance Various State Agencies
Soyka Smith Design Studios	A62177	Furniture, Computer & Electronic Support, Freestanding 6/30/08

	A69945	Furniture, Office & Lounge, Non-Modular
	A66903	Furniture, Library excluding Shelving
Xerox Corporation	A88724	Mainframe attachable printers, Statewide Contracts 6/3008
	A53586	Maintenance Service and Supplies
	A64042	Copier – Cost Per Copy
	A51145	GSA/FSS Reprographics Schedule Use
	A68503	Digital Color copies and Color Copier/Printers – Cost Per Copy
	A57429	Telefacsimile Equipment – Plain Paper
	A81191	Minicomputer/Microcomputer Workstation & Associated Products Term Contract 6/30/08
Warnock	A64082	Trucks

- h. Resolution re: Acceptance of Application for the Carl D. Perkins Vocational Program Aid - \$41,536

WHEREAS, the State Department of Education has approved the Carl D. Perkins Vocational Program Aid for the Montclair Board of Education in the amount of \$41,536,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education accepts this funding.

- i. Resolution re: Summer Business and Personnel Procedures for the 2008-2009 School Year

WHEREAS, there are certain business and personnel matters which usually require action of the Board of Education during the months of July and August, such as the approval of bills and claims, appropriation adjustments, and contract awards and the personnel report, and

WHEREAS, there are acceptances of state funding for capital projects which require action of the Board of Education during the months of July and August,

NOW THEREFORE BE IT RESOLVED that the Board President be and hereby is authorized to approve the above mentioned business and personnel matters and to act on behalf of the board in matters of accepting state funds for capital projects during those periods when the Board of Education does not convene, and

BE IT FURTHER RESOLVED that in the absence of the Board President, the Board Vice President be empowered to approve the above mentioned items, and

BE IT FINALLY RESOLVED that the previously mentioned business and personnel matters as well as nay acceptance of funds be subsequently submitted to the Montclair Board of Education for ratification at the next regular meeting of the Board of Education.

j. Resolution re: The Formation of the Montclair Public Schools QSAC Committee

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability.

WHEREAS, QSAC was created in accordance with the Quality Single Accountability Continuum Act, adopted by the New Jersey Legislature in September 2005. Administrative regulations to Implement QSAC were adopted by the Commissioner of Education, effective February 22, 2007.

WHEREAS, QSAC requires that in every public school district in New Jersey, members of the board of education, administrators, teachers and other staff members convene every three years to assess their district's performance in five key areas:

- Instruction and Program
- Personnel
- Fiscal Management
- Operations Management
- Governance

WHEREAS, QSAC involves a performance assessment by a district committee, a statement of assurance signed by the chief school administrator and approved by the board of education, verification by the executive county superintendent, review by the Commissioner of Education and placement at the appropriate point on the performance continuum,

NOW THEREFORE BE IT RESOLVED that the Superintendent has convened the following staff members for the Montclair Public School QSAC committee:

Dr. Frank Alvarez	John Carlton
Terry Trigg-Scales	Shirley Grill
Dr. James Patterson	Dennis Murray
Dana Sullivan	Guy Whitlock
Bruce Dabney	Kathryn Carter
Dr. James Scagliotti	Martha Melhuish

Mr. Riddick moved to approve the following:

4. Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

<u>Conference</u>	<u>Board Member/ Employee</u>	<u>Estimated Cost</u>	<u>Educational Purpose</u>
A.P. Institute for Teachers	Liliya Panayev	\$1,145.00	To learn the new directions of the AP Curriculum and develop successful AP assignments, address problems, and new approaches
ART- Just Let It Happen	Joanne Petrigliano	\$285.00	To obtain professional development opportunities by means of workshops, keynote speakers, and roundtable discussions.
Summer Institute	William Gibney	\$1322.00	To obtain professional development of best practices in content areas and students social emotional growth of students.
	Tracie Morrison	\$1322.00	
	Jennifer Richtberg	\$1669.00	
	Bette Bland	\$1322.00	
	Damion Frye	\$1322.00	
	Pamela Hudson-Bernard	\$1322.00	
CRUSSH	Tracie Morrison	\$185.00	To obtain first hand information about admissions, campus life, and information regarding the application process.
NJCIE Summer Inclusion Conference	Stephanie Bowen	\$240.00	Will teach current themes in inclusive education and will help enhance Montclair's programs.

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by Ms. Grill and approved by a roll call vote:

	Aye	Nay	
Timothy Barr	<u> x </u>	<u> </u>	
John Carlton	<u> x </u>	<u> </u>	
Shirley Grill	<u> x </u>	<u> </u>	
Robert Kautz	<u> x </u>	<u> </u>	
Shelly Lombard	<u> x </u>	<u> </u>	
Ronald Riddick	<u> x </u>	<u> </u>	
Carmen Taylor	<u> </u>	<u> </u>	<u>ABSENT</u>

5. Contract Awards

Mr. Riddick moved to approve the following:

- a. Resolution re:Award of Contract for CCTV Security Systems, Intrusion Alarm Upgrade and Associated Maintenance 2008-2009 School Year to Triad Security Systems, 973 Lehigh Avenue, Union, New Jersey, in the amount of \$3,600.00 and at the hourly rates stated in your bid.
- b. Resolution re: Award of Contract for Asbestos Repairs/Removal 2008-2009 School Year
- c. Award of Contract to Trans-Ed for Routes 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611 for 2008-2009 School Year
- d. Award of Contract for Custodial Cleaning 2008-2009 and 2009-2010 School Years
- e. Award of Contract for Athletic Supplies, Audio Visual, Copy Duplicator, Custodial, Family, Consumer Science, Fine Art, General, Health, Office/Computer, Physical Education, Science and Technology Supplies for the 2008-2009 School Year
- f. Resolution re: Award of Contract for Woodman Field House Equipment

WHEREAS, supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J. S. 18A:18A-10., and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared by the Board of Education, advertised, and sealed bids received on June 17, 2008, for Woodman Field House Equipment. Seven (7) companies received copies of the bid and two (2) bids were received (see Attachment A), and

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education is rejecting the low bid from Leisure Fitness because items bid are not comparable to the items n the specification,

AND THEREFORE BE IT FURTHER RESOLVED that the Montclair Board of Education award a contract to Life Fitness/Hammer Strength, 5200 River Road, Schiller Park, Illinois, 60176, in the amount of \$135,255.91.

- g. Resolution re: Award of Contract for Insurance Coverage for the 2008 – 2009 School Year (See Attached)

WHEREAS, Insurance, including the purchase of insurance coverage and consultant services is specifically exempt from the public bidding process by NJSA 18A:18A-5, but Requests for Proposals may be issued by the Board of Education in order to obtain the most competitive price for coverage, and

WHEREAS, the Board of Education approved John Daly of Wachovia First Union Insurance Services as Insurance Broker of Record,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education accepts the recommendations submitted by John Daly, Wachovia Services Inc., 190 River Road, 3rd Floor, Summit, New Jersey, 07902, and award contracts for the 2008-2009 school year as shown on Attachment A.

- h. Renewal of Contract for Maintenance and Repair Work, HVAC Systems 2008-2009 School Year with Envirocon, LLC, at the hourly rates of \$76.32 per hour for a Journeyman and \$44.52 per hour for a Helper, and a 15% mark-up for materials as stated in their letter of June 10, 2008 (Attachment A)
- i. Renewal of Contract for Fire Detection and Alarm System Maintenance – 2008-2009 School year with Haig’s Service Corporation for Fire Detection and Alarm System maintenance for the 2008-2009 school year at the terms and conditions as stated in their letter of June 9, 2008 (Attachment A)
- j. Renewal of Contract for Plumbing Repairs 2008-2009 School Year with Vraj Tech Inc. Lodi, New Jersey, at the terms and conditions as stated I their letter of March 2, 2008 (Attachment A)
- k. Renewal of Contract for Fuel Oil , 2008-2009 School Year with National Terminal Inc. at the terms and conditions as stated I their letter of June 6, 2008 (Attachment A)
- l. Resolution re: Revised Award of Contract for Junior and Senior Proms 2009 and 2010

WHEREAS, N.J.S.A. 18A:18A-5 states in part “Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids...”, and

WHEREAS, the cost for the proms will be paid out of the High School Student Activity Account with funds collected from students,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education award contracts as follows: Junior Prom 2009 and 2010 to Mayfair Farms, 481 Eagle Rock Avenue, West Orange, New Jersey, 07052; and Senior Prom 2009 and 2010 to the Westmont Country Club, 728 Rifle Camp Road, West Paterson, New Jersey, 07424.

Seconded by Mr. Barr and approved by a roll call vote:

	Aye	Nay	
Timothy Barr	<u> x </u>	<u> </u>	
John Carlton	<u> x </u>	<u> </u>	
Shirley Grill	<u> x </u>	<u> </u>	
Robert Kautz	<u> x </u>	<u> </u>	
Shelly Lombard	<u> x </u>	<u> </u>	
Ronald Riddick	<u> x </u>	<u> </u>	
Carmen Taylor	<u> </u>	<u> </u>	<u>ABSENT</u>

6. Change Orders

Mr. Kautz moved to approve the following:

- a. Change Order #11 Woodman Field House Renovations awarded to Jerel Construction Services in the amount of \$3,999,250.00 (base bid of \$3,152,650.00 plus 6 Alternates).
- b. Change Order #1 for Classroom Alterations at Mt. Hebron School- An overall increase of \$1444.63 for the following:

Fire rated mullion, closer & auto flush bolts to existing door:

• Additional Hardware	\$659.00
• Additional Labor: 8 hours at \$74.65/hr.	\$597.20
• 15% Overhead and Profit	<u>\$188.43</u>
Total	\$1,444.63

Seconded by Mr. Riddick and approved by a roll call vote:

	Aye	Nay	
Timothy Barr	<u> x </u>	<u> </u>	
John Carlton	<u> x </u>	<u> </u>	
Shirley Grill	<u> x </u>	<u> </u>	
Robert Kautz	<u> x </u>	<u> </u>	
Shelly Lombard	<u> x </u>	<u> </u>	
Ronald Riddick	<u> x </u>	<u> </u>	
Carmen Taylor	<u> </u>	<u> </u>	<u>ABSENT</u>

K. COMMENTS

1. Board Members

Mr. Barr commented that the academic sub-committee was conducting a survey of kids that graduated to build a data base of information for alumni. He stated that he wanted the public to recognize the passing of Orney Sturdivant and said that he was a tremendous man and the heart of Nishuane. He reported that he attended a conference on lessons learned from 9/11 which will be presented on July 1st at Liberty Science Center.

Mr. Riddick reported that Jackie Young from Essex County lost her mother last week. He stated that July 15th Goldman Sachs will be presenting a conference targeted for black men.

Mrs. Lombard reported that the Health and Wellness retreat will be held on July 17th and all Board members are welcome to attend.

Dr. Alvarez told a story about accepting an award for Nishuane School and he took Orney Sturdivant with him.

2. Members of the Public

None.

L. RESOLUTION FOR EXECUTIVE SESSION

At 7:25 p.m. Mr. Carlton moved the following resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: personnel report, personnel matters, out-of-district placements and sidebar agreement with the MEA.

BE IT FURTHER RESOLVED that said discussion maybe disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by Mr. Kautz and approved by a vote of 6-0.

M. RETURN TO OPEN SESSION

Mr. Kautz moved that the Board shall return from executive session; seconded by Mr. Barr and approved by a vote of 6-0.

The Board returned to open session at 10:30 p.m.

N. ADJOURNMENT

At 10:31 p.m. Mr. Carlton moved to adjourn the meeting; seconded by Mr. Riddick and approved by a vote of 6-0.

Respectfully submitted,

Dana Sullivan
Board Secretary